



# BAND PATRONS

A TRADITION OF EXCELLENCE

**WE ARE  
THE EDISON BAND PATRONS  
PARENTS, ALUMNI,  
AND STUDENTS,  
WE WANT YOU!**



## Who Are We

The Edison Band Patrons group is an organization of parents that are dedicated to providing additional help and needed funds to all the Edison Middle School Bands and band students. The Edison Band Patrons group consists of an executive board: President, Vice President, Secretary and Treasurer. More information can be found at [www.ems-bands.com](http://www.ems-bands.com) under the Band Patrons tab.

## What We Do

We help to organize the vital parent volunteers throughout the year for various events, including fundraisers, concerts, field trips, and other band events. Additionally, the group manages the Edison Bands website ([www.ems-bands.com](http://www.ems-bands.com)) and social media accounts. Fundraising efforts by the Patrons have allowed the band to sponsor special guest speakers for the students as well as the purchase of equipment and instrument repair.

## Get Involved

All Edison Middle School Band parents are members of the Edison Band Patrons group and no fee is needed in order to take part. The Band Patrons group meets on the first Monday of each month during the school year to discuss fundraising needs, trips, concerts, and ways to provide essential needs for the band program.

The Edison Band Patrons offer a variety of individual and group fundraisers throughout the year for students to raise money for the band, for their 8th grade band trip and for special events. Though fundraising events vary from year to year, our major event is the sale of Fannie Mae candies in the fall. In the spring, the jazz bands hold their popular Java 'N Jazz fundraiser. This year, our Java 'N Jazz event was sponsored by Parkland College's Department of Fine and Applied Arts. These fundraising endeavors have allowed the band to sponsor guest speakers and the ability to purchase additional equipment. For the 2018-19 school year, Edison students were able to experience guest lectures/performances given by Yamaha endorsed artist Christopher Johnson, University of Illinois jazz trumpet professor Tito Carrillo, & percussionist Xavier Breaker.



## GET IN TOUCH

President Tracey Hickox  
[www.ems-bands.com](http://www.ems-bands.com)

[tehickox@gmail.com](mailto:tehickox@gmail.com)

306 W Green St  
Champaign, Illinois, 61822 USA

*Edison Band Patrons  
Parent Involvement Opportunities*

President	Function as the “executive officer” of the group and liaison with the band director; prepare and lead monthly meetings; work with committee chairs and other officers to ensure duties are completed; oversee and support all activities of the organization
Vice-President(s)	Assist the President in the discharge of his or her duties;
Secretary	Take minutes of meetings and submit them for approval at successive meetings; keep a file of minutes and ensure a copy is available for website; handle thank you notes for the Patrons when necessary to acknowledge donations
Treasurer	Function as principal accounting and financial officer of the organization; be responsible for maintaining books of account and managing student accounts and band obligations; ensure that a budget is set and followed
Stage Crew	Coordinate transportation and set up of equipment required for performances; coordinate sound as needed
Website/email list serve Coordinator	Coordinate the website/calendars/list serves and emails for full communication
Jazz Coordinators; One for each jazz band	Work with director to get accurate schedule out to all parents weekly. Provide logistic support for all trips/festivals/performances/additional gigs. Work with director to ensure students and parents understand expectations for students at performances, including arrival times and clean up responsibilities;
Concert Band Coordinators; One for each grade	Serve as Liaison between Director and all parents in each concert band grade. Secure chaperones for concerts, field trips, etc. Assist with communication regarding fundraisers, concerts, and field trips. Work with director to ensure students and parents understand expectations for students at performances, including arrival times and clean up responsibilities;
Uniform Coordinator	Work with director to notify parents of uniform requirements; prepare and place order for uniform skirts and tuxedo shirts; coordinate volunteers measuring for uniform order
Fundraising Coordinator	Coordinate fundraising calendar with director; identify fundraising activity chairs and assist and support them in implementing fundraising activities; present fundraising updates at monthly Patrons meetings
Day in the Park Coordinator	Organize activities for annual “Day in the Park”; working with the director, serve as liaison with park district personnel; coordinate volunteers for concessions
Publicity/Public Relations	Assist to promote the band via the website, publicity for concerts and activities, fundraisers where appropriate
Food/Hospitality Chair	Assist with providing hospitality for various events; Snacks for trips; bake sales; Coordinate dinners before band concerts; create and distribute ticket order forms, collect money and distribute tickets, organize volunteers for set up, serving, and clean up; Java and Jazz
8 <sup>th</sup> Grade trip coordinator	Serve as a liaison with Band Director to plan all aspects of 8 <sup>th</sup> grade trip including chaperones; oversee logistics; snacks’ t-shirts
Band Banquet/Award Ceremony	Assist Director with certificates for awards; Logistics of the award ceremony; determine if banquet or not
Nominating Chair	Throughout the year works to nominate leaders, coordinators, and volunteers
Clerical Assistant	Assist Director with clerical/office support
Photographer	Document the band activities for website, publications
Summer Band Camp Assistant	Provide assistance to Director in coordinating logistics for summer camp